



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission – Cebu Regional Office
HVG Arcade, Subangdaku, Mandaue City
Tel. No, (032) 253-5330
Email: prc.cebucity@gmail.com



ATTY. ROSELYN M. SORIA
Chairman

ARMOND M. ENGLIS
Vice-Chairperson

LUZ L. DIZON
Member

CIRILA J. PATAC
Member

MEDA P. PENERA
Member

SECRETARIAT:

CORINNE B. LACERNA
Secretary

NICELLE JEDD M. AVILA
Member

SANVIE L. SENO
Member

OFFICIAL BID FORM
FINANCIAL

Date: _____
Invitation to Bid No: _____

To: PROFESSIONAL REGULATION COMMISSION
HVG Arcade, Subangdaku, Mandaue City

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers____
[insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/deliver SECURITY SERVICES (2020) in conformity with the said Bidding Documents for the sum of Total Bid Price:

Breakdown of Cost of Security Services per Guard per Month

Days worked per week 7 days No. of days/year 393.50 (12 hours work / day)

PARTICULARS	DAILY WAGE:	Php _____
SCHEDULE 1: AMOUNT PAID DIRECTLY TO GUARD		
Average Pay/Monthly Rate		
Night Differential Pay		
13 th Month Pay		
Five (5) Days Incentive Pay		
Uniform Allowance (R.A. 7641)		
COLA		
Overtime		
TOTAL AMOUNT		
SCHEDULE 2: AMOUNT TO GOVERNMENT IN FAVOR OF GUARD		
Retirement Benefit (R.A. 7641)		
SSS Premium		
Philhealth Contribution (MC 027-2013)		
State Insurance Fund		
Pag-Ibig Premium		
(Pls. provide current/latest copy of remittance list)		
A. TOTAL AMOUNT TO GUARD & GOV'T.		
SCHEDULE 3: AGENCY FEE		
Administrative Overhead and Margin (10% of 3.1)		
SCHEDULE 4: TAXES PAID TO GOVERNMENT (12% VALUE ADDED TAX)		
4.1 VAT		
TOTAL AMOUNT per GUARD		



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TOTAL BID price (inclusive of all taxes):

₱ _____

(In Words)

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
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(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

Dated this _____ day of _____, 2019

Authorized Representative: _____
(Signature Over Printed Name)

In the capacity of: _____

Duly Authorized to Sign Bid for and on behalf of:

Name of the Company: _____

Address: _____

Tel. /Fax No(s): _____